



## Beverly Hills Fire Department Fire Watch Standard

### **Purpose:**

It is the purpose of this standard to establish guidelines in the implementation of a fire watch.

### **Scope:**

This standard shall apply to any structure that has any type of fire protection equipment or life safety system that is placed out of service or experiencing multiple false alarms in the City of Beverly Hills. This shall be in accordance with 2022 CFC 901.7

### **Requirements:**

1. In the event of a fire-protection and life safety system failure or if an excessive number of false alarm activations are reported, the Fire Code Official is authorized to require the building owner or occupant to provide fire watch personnel until system is repaired and placed back into normal working order. Proof of an acceptance/test will need to be forwarded to the Beverly Hills Fire Department prior to lifting fire watch from premise.
2. Fire watch personnel shall be provided with at least one approved means for notification to contact the fire department in an emergency situation (cell phone)
3. The fire watch personnel shall also be approved by the Beverly Hills Fire Department and perform the listed tasks:
  - Must maintain and possess a Fire Watch Log at all times (contact Beverly Hills Fire Department Administration for Log Info).
  - Have access to an approved means of sounding an alarm to evacuate the occupants of the building.
  - Have the means to notify and evacuate the tenants and customers in the building via whistle, air-horn, accessibility to intercom, activate notification system, or other similar methods.
  - Must be competent, both physically and mentally.
  - Must be at least 21 years of age.
  - Must have no other duties or responsibilities (constant patrols of protected premises and keep watch for fires).
4. If area that is being watched cannot be entirely covered in 15 minutes, additional fire watch personnel shall be required.
5. The owner/tenant can submit alternate methods of fire watch if approved by the Fire Chief.
6. A fire watch shall be required to be placed on the premise immediately, if fire protection system cannot be placed back into normal working order: Fire watch shall be maintained 24 hours a day until lifted.
7. Fire watch shall be approved by Fire Department only and contact information of designated fire watch shall be provided. Fire watch log shall be faxed to Fire Department every morning for record/documentation purposes to Fax 310-287-2449.

8. Failure to comply with Fire Watch requirements can require the building to be evacuated until buildings fire protections system(s) are verified operable / and place back into normal operation.

Note: A letter from the service company shall be forwarded to the Fire Department and shall indicate that system has been placed back into service and is in compliance with applicable codes.



# FIRE WATCH LOG

Address of building under Fire Watch: \_\_\_\_\_

Name of person conducted to Fire Watch: \_\_\_\_\_

Contact number of person conducting Fire Watch: \_\_\_\_\_

I have read the requirements and duties of a Fire Watch as indicated on the Fire Watch Standard 10-003 I hereby will follow the instructions and patrol the entire building as required by the Standard at least every 30 minutes. I also understand that I may not leave the premise at any time without another approved appointed Fire Watch personnel. Any additional questions, contact Shift BC @310-550-4985 or 310-281-2703

Fire Watch Appointee Name: \_\_\_\_\_

Print & Sign Name Above

Date: _____	Initial: _____	Time: _____ AM /PM
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Date: _____	Initial: _____	Time: _____ AM /PM

Make additional copies of this log for multiple day use. Daily Log shall be faxed each morning @310-278-2449

THIS IS AN OFFICIAL NOTIFICATION  
ATTENTION OCCUPANT'S / CUSTOMERS

**FIREWATCH**

**IN  
PROGRESS**

*Fire alarm, fire sprinkler or other life safety system is out-of-service.*

**CLASS 1**  
There is a designated Fire Watch person(s) continuously walking the common areas of the building. A Fire Watch person will remain on-site until the fire life safety system has been placed back into normal operation.

Call 911 for any immediate emergencies and notify the Fire Watch person on-site @ \_\_\_\_\_.

**INTERNATIONALLY ACCREDITED**  
\*Evacuate the building immediately upon hearing an air horn, whistle or other means of alerting occupants / customers.

*This notice is to be placed in all common areas such as main entry doors, elevator lobbies, hallways and outside stairwells.*